

## Job Announcement



### Fundraiser

**The deadline for applications is Sunday 14<sup>th</sup> July 2024.**

<b>Location:</b>	Brussels, Belgium or remote work with periodic visits to headquarters in Brussels.
<b>Location type:</b>	Remote
<b>Working hours:</b>	Part-time 2.5 days a week
<b>Reporting to:</b>	AGE Secretary General
<b>Annual salary:</b>	a. Employee contract: range of €1700-2000 EUR (gross) depending on candidate's profile and experience (as employee); or b. Self-employed consultancy (part-time monthly gross): <ul style="list-style-type: none"><li>• Oct-Dec 2024: max. €2000 VAT excl.</li><li>• From Jan 2025: max. €2500 VAT excl.</li></ul>
<b>Contract type:</b>	a. Part-time employee contract for those based in Belgium, one-year with possibility of extension to unlimited contract; or b. Self-employed consultant contract, one-year with possibility of extension to unlimited contract
<b>Candidate level:</b>	Junior

#### **Background**

[AGE Platform Europe \(AGE\)](#) brings together around a hundred organisations of and for older people, with a mission to combat ageism, promote human rights throughout the life course, reduce inequalities and enable everyone to live a full and dignified life. To that end, we empower older people to get involved in debates on ageing and to impact policy making toward inclusive societies for all ages:

*“We are the experts of our own lives. Our community is extremely diverse, but our difference is our strength when we speak together. As self-advocates, we have the potential to contribute expertise, skills and experience that enrich our societies and make them more just, inclusive and prosperous.”*

To know more about our vision, mission, core values and principles, and advocacy goals, see [AGE's internal strategy 2022-2025](#).

### **Purpose of role**

AGE Platform Europe is seeking a proactive and self-driven Fundraiser to enhance our fundraising efforts. This role involves identifying potential funding sources, arranging meetings with prospective donors, and performing due diligence to secure financial support for our mission.

We are looking for a Fundraiser with proven experience and tenacity, recognizing that securing funds for the cause of age equality and the human rights of older people requires sustained effort.

Whether integrated into the AGE secretariat team or as an independent consultant, you will play a crucial role in diversifying our revenue streams. This effort is part of a significant initiative to bolster external fundraising, supplementing contributions from AGE members and institutional grants. In collaboration with the Secretary General, you will craft and implement a comprehensive fundraising strategy, actively seek out new funding opportunities, and cultivate relationships with private donors.

### **Primary responsibilities**

The job holder will have the following key responsibilities:

- As the AGE Fundraiser, your role will involve co-creating, building upon the current plan, planning, executing, and monitoring all fundraising activities.
- This role is a hands-on position, responsible for the daily management of the fundraising function at AGE.
- The fundraising portfolio is extensive and varied, and the AGE Fundraiser will be actively involved in the team, overseeing delivery and concentrating on fundraising efforts.
- The AGE Fundraiser will collaborate directly with the Secretary General and the Finance Manager. When required, you'll also work with the Policy and Communication team. The primary responsibility will be to support the development and oversee the delivery of a diverse fundraising portfolio tailored to the needs of our network of organizations serving older people.
- With firsthand experience in managing an innovative fundraising environment, your passion and drive to make a difference and achieve results are equally important. These qualities will help support AGE's vision of a Society for All Ages.

### **Experience**

- Minimum of two years of professional fundraising experience.
- Minimum knowledge of EU social policies including human rights aspects.

- Previous experience in fundraising development and products, preferably within the non-profit sector.
- Commitment to the cause of human rights and age equality throughout the life course.
- Have a pragmatic, creative and innovative approach to problem solving and decision making.
- Excellent communication skills - both verbal and written - able to communicate and build relationships with an array of people.
- Enthusiastic and proactive, with perseverance and a can-do attitude.
- Enjoy collaborating with other team members.
- Excellent attention to detail.
- Experienced in IT - using databases to log and keep information accurately up to date, in a timely manner.
- Excellent time management and organisation skills, to be able to manage multiple tasks at once.
- Experienced in budget setting and management.

**To apply for the post**

To apply for this role, please submit a copy of your CV/resume and a cover letter (maximum 500 words) outlining your interest in the role and how you fulfil the requirements set out in the job announcement by clicking on the following [link](#).

*AGE is an equal opportunity employer.*

Please contact Ruth Gardner at [ruth@darylupsall.com](mailto:ruth@darylupsall.com) for any queries you may have.

**The deadline for application is Sunday 14<sup>th</sup> July 2024**

**Interviews (two rounds) will take place online: between 29th July and 9th August 2024**

**Starting date: ideally 1<sup>st</sup> October 2024**

Stay updated on the latest jobs by subscribing to our [Global Charity Jobs](#) weekly bulletin and if you're looking for a rewarding career in the non-profit sector [register in our database](#).

*Daryl Upsall International actively promotes equality, diversity and inclusion. In recruiting candidates, we seek candidates with the proven skills required; irrespective of race, gender, religion or belief, age, disability or sexual orientation.*